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5th September 2019

ATTENDANCE AND 96% CLUB

Dear Parent / Guardian,

School attendance is monitored carefully and regular attendance at school ensures that your child experiences a wide range of learning opportunities. We pride ourselves on the range of experiences we offer our children and the progress they make.

Over the last 10 years we have run a very successful attendance reward celebration for children in years 2 to 6, the 95% Club. This year, due to our need to continually improve our attendance to ensure that we are equal to, or better than, the national average, we have increased this to the **96% Club**. Your child will only be invited to the attendance reward celebration if they have not missed more than 7½ days of school (15 sessions as each day is broken down into 2 sessions) within the school year. The attendance celebration takes place in the main school hall. At Christmas we hold a disco, we turn the hall into a cinema at Easter and we hold a summer disco at the end of the year.

If your child misses more than 7½ days they will not be invited to the celebrations. We will consider inviting children if medical evidence of genuine illness is provided. However, they will **NOT** be invited if:

- **Any of the absence is due to holiday.**
- **Any of the absences have been recorded as unauthorised** (This means nobody has contacted the school each day your child is absent to tell us why).

Of course from time to time it is necessary to keep your children home due to sickness. When this is the case please contact the school as soon as you know your child will be absent. Copies of appointment cards and hospital letters must be brought into the school office to be photocopied. Whenever possible please try and arrange appointments such as doctors, dentist, opticians and hospital outside of school time.

Please help by always informing us of the reason why your child is absent from school and for any lengthy absence by providing us with medical evidence such as prescription notes, appointment letters or doctors' letters.

The Education Act, 1996, states, 'It is the duty of the person(s) with parental responsibility to secure regular attendance of their children at school. This means that they must be in regular attendance every time the school is open, unless they are prevented from doing so by reason of genuine illness or any unavoidable cause.'

Thank you for your continued support.

Mr. A. Grimes

