

SITE SUPERVISOR

Whinney Banks Primary School
Fakenham Avenue
Middlesbrough
TS5 4QQ

Contract Type: Permanent

Required: December 26

Benefits & Grade: SCP 12-15

Annual Salary: £29,542 – £31,015

Working Hours: 37 Hours per week, 52 weeks per year, with 29 days paid holiday entitlement rising to 34 days paid holiday with 5 years' service (to be taken during school holidays) plus bank holidays.

The governors of Whinney Banks Primary School are seeking to appoint an excellent Site Supervisor for December 2026 or sooner, if possible.

We are looking to appoint an experienced, enthusiastic, conscientious and self-motivated person to provide a key role in maintaining our school site, to ensure a welcoming and safe environment for the whole school community.

Duties will include:

- Open and close the building and carry out security checks on the building
- Complete and record statutory checks and help maintain Health and Safety records
- Maintenance of property and grounds, to a high standard, including liaising with contractors
- Monitor site stock and order supplies
- Carry out DIY above and beyond the scope of a competent DIY person, completing more specialists work as required and a willingness to attend training courses including Health and Safety

Our school can offer:

- a friendly, caring and supportive team;
- quality professional development opportunities
- well-behaved, polite and enthusiastic pupils and a supportive community
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We welcome applications from prospective candidates who can demonstrate that they meet the essential criteria set out in the person specification.

Previous experience of working within a school-based environment is not necessary, as training will be provided. The successful candidate will be required to act as a key holder.

The hours of work are 37 hours per week, Monday to Friday. These hours can be negotiated after the interview. They can be a split shift, full days or a combination of both. There would be a requirement that the school is locked up each night. An example of split shift hours of work could be Monday to Thursday 7.00 am – 12:30 am and 4:30 pm – 6.30 pm and Friday 7:00 am – 12:30 pm and 4:30pm - 6.00 pm. These are negotiable.

Visits to the school are strongly encouraged, therefore please contact the school to make an appointment. Whinney Banks Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check and completion of the childcare disqualification declaration form (Childcare Disqualifications Regulations 2018).

***Application information can be requested by email from: Maxine.bates@whinneybanks.org.uk
Tel: 01642 817713***

Closing date: 12:00 pm Monday 2nd November 2026

Shortlisting: Wednesday 4th November 2026

Interviews: Monday 9th November 2026